

## **VPFO Staff Minutes**

(Small Group)

December 10, 2019

9:00 a.m.-10:00 a.m.

**Attendees:** Craig Ness, Robert Wagner, Gary Rash, Diane Drawhorn, Alicen Flosi, Spencer Sims, , Katherine Miller, Mariah Williams.

Craig Ness:

- Three CFO candidate s to be interviewed this week
- HEF requests have been allocated
- Katherine to work with Alicen and Craig on water fountain projects across campus
- Will be out starting on December 19<sup>th</sup> and will return on January 5<sup>th</sup>, 2020
- Requested a Monday Announcement be made to remind the campus to shut down all computers for energy conservation day
- BOR items due before winter break

Bert Wagner:

- Cathy to return in January
- Jeff Bell working with Cynthia Walker on voluntary separation program. Should have status report today.
- Dindy is working with enrollment management to re-write positions
- Marco may have finalist in mind for Head Football Coach position
- RFP with EverFi should be winding down

Spencer Sims:

- Last review for SACS in progress
- There is one finalist for payroll director position
- NCAA coming up in January

Gary Rash: None to report

Katherine Miller:

- Encourages F&O staff to meet the CFO candidates at open forums
- Candidates chosen based off most relevant experience
- Working with Dana Espinal and Bert Wagner on a letter for contractors and baseball field turf

Diane Drawhorn:

- Wrap up for chrome signature
- Payment works
- Yellow Pages phone book list incorrect numbers for Lamar University

Alicen Flosi:

- Working on recycling.